

**BRANCH COUNTY COMMISSION ON AGING BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

February 17, 2026

Call to Order:

Chair Petzko called to order the regular meeting of Branch County Commission on Aging (COA) Board of Directors at 2:00 p.m. on February 17, 2026 in the dining room at the H. & C. Burnside Center.

Roll Call:

Board members—*Present:* Directors Gordon Gentry, Julie Hurley, Ginger Kesler, Kimberly Lindsey, Janis Olney, John Petzko, and Don Thrasher. *Excused:* Commissioner Tim Stoll, liaison. *Quorum established—more than one half of Board members physically present.*

Staff—*Present:* Amy Duff, Freda Leupp, Lauren Schabes, Michael Searing, Pat VanDyke, and Sarah Wainscott. *Excused:* Debbie Ambrose.

Guests—County Administrator Frank Walsh; Betsy Evans with Insight Coldwater Hospital.

Approval of Agenda:

Director Thrasher moved, and Director Olney seconded, to approve the Agenda as written. MOTION CARRIED.

Approval of Minutes:

Vice-Chair Lindsey moved, and Secretary-Treasurer Kesler seconded, to approve the Minutes of the January 2026 rescheduled regular Board meeting as written. MOTION CARRIED.

Public Comments: none.

Consent Items:

Secretary-Treasurer Kesler moved, and Director Olney seconded, to approve the Vouchers as presented. MOTION CARRIED.

Staff Reports:

Executive Director Duff gave an overview of COA staff written reports—executive director, programs, programs assistant, in-home services, accounting (December 2025 preliminary), and nutrition.

Unfinished Business: none.

New Business:

2026 COA Budget

Executive Director Duff presented the Branch County COA 2026 budget, that had been approved by the County Board of Commissioners, for the COA Board of Directors' information.

Executive Director Annual Review

Executive Director Duff had requested a closed hearing for her annual review. Director Olney moved, and Secretary-Treasurer Kesler seconded, to adjourn to closed session at 2:13 p.m. to consider the annual personnel evaluation of Executive Director Duff. MOTION CARRIED.

Director Olney moved, and Director Gentry seconded, for the Board to reconvene in open session at 2:30 p.m. MOTION CARRIED.

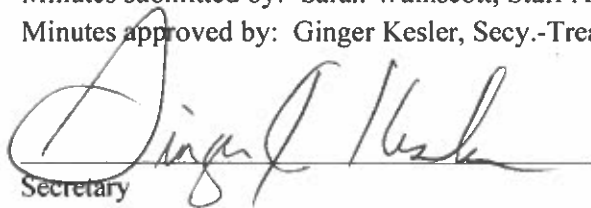
Public Comments: none.

Adjournment:

Director Thrasher moved, and Director Hurley seconded, to adjourn the meeting at 2:32 p.m.

Minutes submitted by: Sarah Wainscott, Staff Assist., BCCOA

Minutes approved by: Ginger Kesler, Secy.-Treas.


Secretary

