

**BRANCH COUNTY COMMISSION ON AGING BOARD OF DIRECTORS**  
**MEETING MINUTES**  
March 19, 2024

*Call to Order:*

Chair Olney called to order the regular meeting of Branch County Commission on Aging (COA) Board of Directors at 2:00 p.m. on March 19, 2024 in the dining room at the H. & C. Burnside Center.

*Roll Call:*

Board members—*Present:* Directors Gordon Gentry, Julie Hurley, John Hutchinson, Kimberly Lindsey, Janis Olney, John Petzko, and Don Thrasher; Commissioner Tim Stoll, liaison (present on Zoom).

*Quorum established—more than one half of Board members physically present.*

Staff—*Present:* Amy Duff, Freda Leupp, Michael Searing, Allen Underwood, Pat VanDyke, and Sarah Wainscott. *Excused:* Debbie Ambrose.

Guests—Don Reid, reporter with *The Daily Reporter*.

*Approval of Agenda:*

Director Petzko moved, and Vice-Chair Hurley seconded, to approve the Agenda as written. MOTION CARRIED.

*Approval of Minutes:*

Director Hutchinson moved, and Secretary-Treasurer Thrasher seconded, to approve the Minutes of the February 2024 regular Board meeting as written. MOTION CARRIED.

*Public Comments:* none.

*Consent Items:*

Secretary-Treasurer Thrasher moved, and Director Gentry seconded, to approve the Vouchers as presented. MOTION CARRIED.

*Staff Reports:*

Board reviewed COA staff written reports—executive director, programs, MMAP, in-home services, accounting (January 2024 preliminary), and nutrition—to put on file.

*Unfinished Business:* none.

*New Business:* none.

*Public Comments:* none.

*Adjournment:*

Director Petzko moved, and Secretary-Treasurer Thrasher seconded, to adjourn the meeting at 2:08 p.m. MOTION CARRIED.

Minutes submitted by: Sarah Wainscott, Staff Assist., BCCOA  
Minutes approved by: Don Thrasher, Secy.-Treas.

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Secretary

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